

**RIVER ACRES WATER SUPPLY CORPORATION**

**MINUTES OF  
SPECIAL MEETING  
SEPTEMBER 29, 2020**

**THE STATE OF TEXAS §  
  §  
COUNTY OF NUECES §**

On the 29th day of September, 2020, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice-President	
Secretary	Janine Pruski
Director	Debbie Bond
Director	Jeff Holley
Director	Roy George

Staff:	Field Manager	
	Office Manager	
	Attorney	Charles W. Zahn, Jr. ( <b>Via Videoconference</b> )
	Engineer	Paul Pilarczyk

**Members**

Absent:	John Fernan
	Ron Hellberg

**CALL TO ORDER**

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

**RECOGNITION OF GUESTS**

2. The presiding officer, Mr. Wishard introduced the following guests: Mr. Paul Pilarczyk, engineer for the Corporation, and Mr. Hector Benavides, of the Nueces County Water Control and Improvement District No. 3. Miss Susan Reed, a consultant for the Corporation was also present via videoconference. Mr. Wishard also introduced the new Co-Office Managers, Kayle Reid and Brenda Zimmerman.

**PUBLIC COMMENT**

3. No public comment was received by the Board of Directors.

### **CADENCE OF MEETINGS**

5. After discussion upon motion by Roy George and second by Debbie Bond, the Board of Directors approved having two Regular Board of Directors' Meetings on the 2nd and 4th Tuesday of each month. The meeting on the 2nd Tuesday of the month will deal with operational topics for the distribution system and the second meeting on the 4th Tuesday of each month will deal with the finances of the Corporation.

### **UPDATE BY NUECES COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3**

6. Hector Benavides with the Nueces County Water Control and Improvement District No. 3, (the "District") provided an update on the District managing the field operations for RAWS. Mr. Benavides stated that 90 work orders had been completed in the 1 1/4 months the District had been working with RAWS, all of which were contemplated in the Professional Services Agreement between RAWS and the District (the "Agreement"). The District also repaired one water leak that again was covered in the Agreement. The District had two after hours leaks that were not covered in the Agreement although one will be charged to a contractor that caused the leak. The District also put 3,200 feet of new water line in service by County Road 73. Mr. Benavides advised the Board of Directors that the District had the elevated and ground water storage tanks inspected to meet the requirements of the Texas Commission on Environmental Quality. In order to avoid the amoeba that is in the system in Lake Jackson, Texas the District has provided additional disinfectant to the system.

### **AFTER-HOURS CALLS**

6. Mr. Benavides of the Nueces County Water Control and Improvement District No. 3, addressed the after-hours calls during his discussion of item 6. Above.

### **MINUTES**

4. Upon motion by Janine Pruski and second by Debbie Bond the following minutes were approved by the Board of Directors:

4.a. Minutes of September 15, 2020 Special Called Meeting of the Board of Directors.

### **WATER CONNECTION FEE FOR ANNAVILLE VOLUNTEER FIRE DEPARTMENT**

8. Upon motion by Debbie Bond and second by Janine Pruski the Board of Directors approved a connection fee for the Annaville Volunteer Fire Department of \$13,750.00.

### **RATE STRUCTURE**

9. Upon motion by Debbie Bond and second by Janine Pruski the Board of Directors authorized Hanson Professional Services, Inc. working with RAWS staff after study of the current rate structure to create a Rate Order where all charges and fees are consistent.

### **NATIONAL PROFESSIONAL SERVICE AGREEMENT AND TASK ORDER**

10. After discussion with Paul Pilarczyk of Hanson Professional Services, Inc., upon motion by David Wishard and second by Debbie Bond, the Board of Directors approved a National Professional Service Agreement and Task Order with Hanson Professional Services, Inc..

## **AUGUST 2020 FINANCIAL STATEMENTS**

11. Miss Susan Reed, a consultant for the Corporation reviewed the August Financial Statements with the Board of Directors. Miss Reed indicated the following:

- a. Capitalized costs are being studied.
- b. Recommend that the Board of Directors adopt a good 2021 budget.
- c. Recommend that Board of Directors receive monthly budget and actual comparisons.
- d. She will have profit and loss statements on a monthly basis.
- e. The month of August looks good.
- f. Provided cash balances for the RAWs accounts. A copy is on file in the RAWs office.
- g. Net income for the year is estimated to be \$198,000.00.
- h. Trends for repairs and legal fees are starting to go down.
- i. System operations and office personnel are on the right tract.
- j. Have 2 ½ years cash on hand.
- k. Would like to work on accounts receivable.
- l. Will work with Janine Pruski on customer accounts and membership fees

## **YEAR-TO-DATE FINANCIAL STATEMENTS**

12. Miss Reed addressed the year-to-date financial statements through August 2020 during her discussion of 11. above.

## **YEAR-TO-DATE – MONTH-TO-MONTH SPREADSHEET FOR 2020**

13. Miss Reed addressed the year-to-date – month to month spreadsheet for 2020 during her discussion of 11. above.

## **DIRECTORS' REPORT**

14. Miss Reed provided the Directors' Report for August 2020 during her discussion of 11. above.

## **BILLING ADJUSTMENTS**

15. Miss Reed discussed billing adjustments that were being reviewed by she and RAWs staff during her discussion of 11. Above.

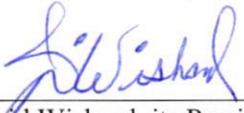
## **DIRECTOR COMMENTS**

16. Mr. Wishard asked for comments from the Directors.

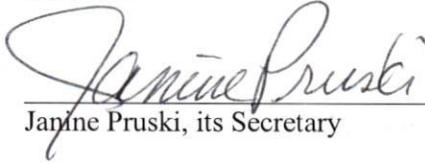
## **ADJOURNMENT**

17. As there was no further business to come before the Board of Directors, a motion was made by Debbie Bond and seconded by Janine Pruski and approved to adjourn.

**RIVER ACERS WATER SUPPLY CORPORATION**

By   
David Wishard, its President

**ATTEST:**

  
Janine Pruski, its Secretary

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