

**RIVER ACRES WATER SUPPLY CORPORATION**

**MINUTES OF  
SPECIAL MEETING  
OCTOBER 2, 2023**

**THE STATE OF TEXAS §  
§  
COUNTY OF NUECES §**

On the 2nd day of October 2023, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Special Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Jeff Holley
Director	Mike Olszewski
Director	Ron Hellberg

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charlie Zahn

Board of Directors Members  
Absent:

Number of Members Present: None

**CALL TO ORDER**

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

**RECOGNITION OF GUESTS**

2. Mr. Paul Pilarczyk, Engineer for the Corporation, Mr. Steven Robledo and Mr. Hector Benavidez, with Nueces County Control and Improvement District #3 ("The District"), System Operator for the Corporation.

**RECEIVE CONFLICT OF INTEREST AFFIDAVITS**

3. President David Wishard asked for Conflict-of-Interest Statements. No Conflict-of-Interest Statements were provided by any member of the Board of Directors.

**PUBLIC COMMENT**

4. No public comment was made.

**MINUTES**

5. Approval of the minutes.
  - a. Upon motion by Jeff Holley and a second by Ron Hellberg, the Minutes of August 15, 2023, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.
  - b. Upon motion by Ron Hellberg and a second by Jeff Holley, the Minutes of August 31, 2023 Special Meeting of the Board of Directors were unanimously approved by the Board of Directors.
  - c. Upon motion by Jeff Holley and a second by Ron Hellberg, the Minutes of September 19, 2023 Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.

#### **DISCUSS STAGE 1 OF THE DROUGHT CONTINGENCY PLAN**

6. The Board of Directors reviewed and discussed the current drought conditions and the RAWS Drought Contingency Plan. Upon motion by Ron Hellberg and a second by Jeff Holley, the Board of Directors unanimously approved to go into Stage 2 of the Drought Contingency Plan.

#### **UPDATE FROM THE DISTRICT ON SYSTEM OPERATIONS**

7. Mr. Steven Robledo and Hector Benavidez, with The District provided the following updates to the Board of Directors:
  - a. Chlorine residuals have been holding well above 1.0.
  - b. The new pump station for The District is online and operating well. The District will test the RAWS system soon to ensure the pump station can support RAWS system and The District synonymously.
  - c. The valve and hydrant exercise program is ongoing and monitored every 6 months for the system.
  - d. The main meter for the system has been tested for accuracy today by Accurate Meter & Supply. The meter is 99.2% accurate.
  - e. The District estimates the blasting and painting of the ground storage tank will be approx. \$40,000.
  - f. The District informed the Board of Directors that the control valve (clay valve) has been replaced at the ground storage tank for approx. \$7,000 as the original one has failed.

#### **REVIEW, DISCUSS AND TAKE ACTION ON OPERATING AND CAPITAL FUNDS FOR UPCOMING SYSTEM EXPENSES**

8. The Board of Directors reviewed and discussed current operating and capital funds available for the following system expenses:
  - a. Operating account balance
  - b. TWDB loan amount
  - c. Principal and Interest on loan payments 1 and 2
  - d. Refurbishment of existing elevated storage tank
  - e. Painting of the existing ground storage tank
  - f. Construction of new elevated storage tank
  - g. Possible base rate holiday

#### **REVIEW, DISCUSS AND TAKE ACTION ON OBTAINING BIDS FOR EXISTING ELEVATED STORAGE TANK REPAIRS**

9. Upon motion by Janine Pruski and a second by Ron Hellberg, the Board of Directors unanimously approved to amend the action at the 08.31.23 special called meeting of the Board of Directors and authorized Hanson Engineering to obtain bids for the repair/maintenance on the existing elevated storage tank following the completion of the new pump station.

#### **UPDATE FROM RAWS ENGINEER, PAUL PILARCZYK**

10. Mr. Paul Pilarczyk, the Corporation's engineer provided the following updates to the Board of Directors:
  - a. The Project Information Form (PIF) for the Texas Water Development Board (TWDB) was submitted on May 23, 2023, for consideration of funds for the Lead and Copper Rule Revision. Preliminary results placed RAWS in a position of 55 out of a total of 257 systems. No new information currently.
  - b. The existing elevated storage tank is currently predicted to last approximately 3-5 years under the current condition. Limited maintenance is required to maintain the integrity of the existing elevated storage tank. Maintenance is expected to cost approximately \$100k and is delayed until the new pump station is completed for The District to support the RAWS system while the tank is out of commission for maintenance.

**RECESS OPEN SESSION AND CONVENE IN EXECUTIVE SESSION**

11. At 6:35 pm Mr. Wishard announced that the Board of Directors would go into executive session to deliberate the purchase, exchange, lease, or value of real property in Nueces County, Texas pursuant to Section 551.072 of the Local Government Code.

**RECONVENE OPEN SESSION**

12. At 6:52 pm Mr. Wishard reconvened in open session. No action was taken.

**UPDATE FROM RAW'S ATTORNEY CHARLIE ZAHN**

13. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
- a. No updates were provided.

**SEARCH FOR A QUALIFIED, CREDITIALED CANDIDATE TO FILL VACANT BOARD POSITION**

14. The Board of Directors discussed the open board position. No action was taken.

**OFFICE MANAGER UPDATE**

15. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
- a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors.
  - b. Kaylee Reed advised the Board of Directors that the Corporation's bank account balances are as follows:
    - i. Operating account \$429,693.03
    - ii. Construction account \$1,657.50
    - iii. Bond Reserve I \$204,505.51
    - iv. Bond Reserve II \$44,356.03
  - c. Kaylee Reed discussed with the Board of Directors regarding obtaining the daily readings from The District to monitor the water entering the system vs. flushing numbers.

**DISCUSS JULY 2023 LTM REPORT**

16. The Board of Directors reviewed the August 2023 LTM report.

**DISCUSS JULY 2023 DIRECTOR'S REPORT**

17. The Board of Directors reviewed the August 2023 Director's report.

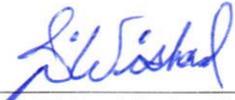
**DIRECTOR COMMENTS**

18. Mr. Wishard asked for comments from the Board of Directors.

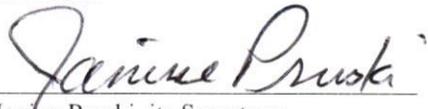
**ADJOURN**

19. As there was no further business to come before the Board of Directors, a motion was made by Ron Hellberg with a second by Jeff Holley to adjourn.

RIVER ACRES WATER SUPPLY CORPORATION

By   
David Wishard, its President

ATTEST:

  
Janine Pruski, its Secretary