

RIVER ACRES WATER SUPPLY CORPORATION

**MINUTES OF
REGULAR MEETING
NOVEMBER 21, 2023**

**THE STATE OF TEXAS §
§
COUNTY OF NUECES §**

On the 21st day of November 2023, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice President	John Fernan
Secretary/Treasurer	Janine Pruski
Director	Jeff Holley
Director	Mike Olszewski
Director	Ron Hellberg (via teleconference)

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charlie Zahn

Board of Directors Members
Absent: None

Number of Members Present: None

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

RECOGNITION OF GUESTS

2. Mr. Paul Pilarczyk with Hanson Engineering, Engineer for the Corporation

RECEIVE CONFLICT OF INTEREST AFFIDAVITS

3. President David Wishard asked for Conflict-of-Interest Statements. No Conflict-of-Interest Statements were provided by any member of the Board of Directors.

PUBLIC COMMENT

4. No public comment was made.

MINUTES

5. Approval of the minutes.
 - a. Upon motion by Jeff Holley and a second by Janine Pruski, the Minutes of the October 17, 2023, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.

DISCUSS STAGE 1 OF THE DROUGHT CONTINGENCY PLAN

6. The Board of Directors reviewed and discussed the current drought conditions and the RAWS Drought Contingency Plan.

UPDATE FROM THE DISTRICT ON SYSTEM OPERATIONS

7. Kaylee Reed provided the following updates to the Board of Directors:
- a. Dead end flushing is 1.5 million gallons, average distribution chlorine residual is 2.0 and dead-end residual average is 1.0-1.5.

REVIEW, DISCUSS AND TAKE ACTION ON OPERATING AND CAPITAL FUNDS FOR UPCOMING SYSTEM EXPENSES

8. The Board of Directors reviewed and discussed current operating and capital funds available for the following system expenses:
- a. Operating account balance
 - b. TWDB loan amount
 - c. Principal and Interest on loan payments 1 and 2
 - d. Refurbishment of existing elevated storage tank
 - e. Painting of the existing ground storage tank
 - f. Construction of new elevated storage tank
 - g. Possible base rate holiday

Upon motion by Janine Pruski and a second by Ron Hellberg, the Board of Directors unanimously authorized a Base Rate Holiday for 2023, that is the forgiveness of the base water rate for the month of December for all members of the Corporation.

UPDATE FROM RAW'S ENGINEER, PAUL PILARCZYK

9. Mr. Paul Pilarczyk, the Corporation's engineer provided the following updates to the Board of Directors:
- a. The Project Information Form (PIF) for the Texas Water Development Board (TWDB) was submitted on May 23, 2023, for consideration of funds for the Lead and Copper Rule Revision. Preliminary results placed RAW'S in a position of 55 out of a total of 257 systems. No new information is currently available.
 - b. The application for the Asset Management Program for Small Systems was submitted on November 2, 2023, to the Texas Water Development Board. If approved, RAW'S will receive \$100,000 in the form of a grant.
 - c. The Board of Directors reviewed the schedule for limited maintenance repairs to the existing elevated storage tank.
 - d. The Board of Directors reviewed the bidding procedures for limited maintenance repairs to the existing elevated storage tank.
 - e. Upon motion by Mike Olszewski and a second by Jeff Holley, the Board of Directors unanimously agreed to table consideration of the proposal from Dunham Engineering for inspections for the coating rehabilitation of the 100,000 gallon elevated water storage tank..

UPDATE FROM RAW'S ATTORNEY CHARLIE ZAHN

10. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
- a. No updates were provided.

SEARCH FOR A QUALIFIED, CREDINTIALED CANDIDATE TO FILL VACANT BOARD POSITION

11. The Board of Directors discussed the open board position. No action was taken.

OFFICE MANAGER UPDATE

12. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
- a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors.
 - b. Kaylee Reed advised the Board of Directors that the Corporation's bank account balances are as follows:
 - i. Operating account \$415,454.42

- ii. Construction account \$10,107.90
- iii. Bond Reserve I \$204,866.90
- iv. Bond Reserve II \$44,405.25
- c. Kaylee Reed discussed with the Board of Directors the obtaining of the daily readings from The District to monitor the water entering the system vs. flushing numbers.
- d. Kaylee Reed discussed with the Board of Directors takeaways from the 2023 TRWA Office Professional's Conference.
- e. Upon motion by David Wishard and seconded by Ron Hellberg, the Board of Directors unanimously approved the fifth lease amendment to the lease by RAWs for Suite H located at 15602 Northwest Blvd., Ste. H, Robstown, Tx 78380

DISCUSS OCTOBER 2023 LTM REPORT

13. The Board of Directors reviewed the October 2023 LTM report.

DISCUSS OCTOBER 2023 DIRECTOR'S REPORT

14. The Board of Directors reviewed the October 2023 Director's report.

DIRECTOR COMMENTS

15. Mr. Wishard asked for comments from the Board of Directors.

ADJOURN

16. As there was no further business to come before the Board of Directors, a motion was made by John Fernan with a second by Jeff Holley to adjourn.

RIVER ACRES WATER SUPPLY CORPORATION

By  _____
David Wishard, its President

ATTEST:



Janine Pruski, its Secretary