RIVER ACRES WATER SUPPLY CORPORATION

MINUTES OF

SPECIAL MEETING

MAY 28, 2020

THE STATE OF TEXAS §

8

COUNTY OF NUECES §

On the 28th day of May, 2020, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15601 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President David Wishard
Vice-President John Fernan
Secretary Janine Pruski
Director Debbie Bond
Director Roy George

Staff:

Field Manager

Office Manager Attorney

Charles W. Zahn, Jr. (Via Videoconference)

Engineer

Paul Pilarczyk

Members Absent: None

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

RECOGNITION OF GUESTS

2. Because of the Executive Orders of the Governor and the Nueces County Judge prohibiting certain types of gatherings as a result of the COVID-19 virus, there were no guests at the meeting.

PUBLIC COMMENT

1. Public comment was received at the meeting from Karen Byrd and Kathy Vinson.

MINUTES

- 4. After discussion upon a motion by David Wishard and second by Debbie Bond the Board of Directors voted to receive the Minutes of the March 10, 2020 Special Called Meeting of the Board of Directors and to approve:
 - a. the Minutes of the April 27, 2020 Special Called Meeting of the Board of Directors,
 - b. the Minutes of the April 30, 2020 Special Called Meeting of the Board of Directors,
 - c. the Minutes of the May 7, 2020 Special Called Meeting of the Board of Directors,
 - d. the Minutes of the May 14, 2020 Special Called Meeting of the Board of Directors, and
 - e. the Minutes of the May 21, 2020 Special Called Meeting of the Board of Directors.

FINANCIALS

5. No financial statements were provided so no action was taken by the Board of Directors.

RAWS OPERATIONS UPDATE

6. President David Wishard and John Fernan provided an update on the water supply for the Corporation and the current operations.

CANDIDATES FOR VACANT BOARD OF DIRECTORS POSITIONS

7. Mrs. Bond provided the Board of Directors an update on the applications received for the vacant Board of Directors positions.

STAFFING OF OPEN OPERATIONS MANAGER POSITION

8. Mrs. Bond advised the Board of Directors that she had received two (2) applications for the position of Operations Manager for the Corporation and recommended that the Board of Directors review them in executive session next week. No action was taken by the Board of Directors.

STAFFING OF OPEN FIELD TECH POSITION

9. Mrs. Bond advised the Board of Directors that she had received two (2) applications for the position of Field Tech for the Corporation. After discussion no action was taken by the Board of Directors on the staffing of the open Field Tech position.

<u>UPDATE ON REPLACEMENT CHLORINATOR PUMP</u>

10. Mr. Fernan advised the Board of Directors that a new chlorinator pump had been purchase and installed. The Board of Directors expressed its appreciation to Mr. Fernan for his work in identifying and correcting this problem for the Corporation.

OUTSOURCE MANAGEMENT AND OPERATIONS

11. Debbie Bond provided information to the Board of Directors on companies that provide personnel to manage and operate organizations like RAWS. After discussion The Board of Directors asked Mrs. Bond to provide additional information at the next meeting of the Board of Directors.

AUTO FLUSHERS

12. After discussion by John Fernan the Board of Directors agreed to consider the purchase of additional auto flushers at the next meeting of the Board of Directors.

KEY, ATTENDANCE AND CASH CONTROL

13. After discussion by John Fernan on a biometric time clock and by Debbie Bond on a safe, the Board of Directors agreed to consider the purchase of these items at the next meeting of the Board of Directors.

SELECTION OF FORENSIC BOOKKEEPER

14. After discussion by Janine Pruski on the selection of a Forensic Bookkeeper, Mrs.Pruski advised the Board of Directors that she would have a recommendation at the next meeting of the Board of Directors.

FUNDING FOR 3RD WATER DISTRIBUTION SYSTEMS IMPROVEMENTS

15. After discussion, upon motion by Roy George and second by Debbie Bond, the Board of Directors approved the funding of the 3rd Water Distribution Systems Improvements Project in Quail Valley in the amount of \$139,000.00 out of the RAWS Reserve Account. The Board of Directors also asked that its Financial Consultant, Andrew Freedman, provide an update on the impact on the water rates that funding these improvements would have out of the remaining Texas Water Development Board loan proceeds.

FUNDING OF THE AUTOMATED WATER METER PROJECT

16. After discussion of the purchase of automated water meters and the installation in the three (3) capital improvement projects as well as the remainder of the distribution system the Board of Directors agreed to consider the purchase and installation of automated water meters at the next meeting of the Board of Directors.

DIRECTOR'S COMMENTS

17. Mr. Wishard asked for comments from the Directors.

ADJOURNMENT

18. As there was no further business to come before the Board of Directors, a motion was made by John Fernan and seconded by Roy George and approved to adjourn.

RIVER ACERS WATER SUPPLY CORPORATION

Bv

David Wishard, its President

ATTEST:

Janine Pruski, its Secretary