

RIVER ACRES WATER SUPPLY CORPORATION

**MINUTES OF
REGULAR MEETING**

APRIL 16, 2024

**THE STATE OF TEXAS §
 §
COUNTY OF NUECES §**

On the 16th day of April 2024, the Board of Directors of the River Acres Water Supply Corporation convened at 5:30 P.M. in a Regular Meeting at the Corporation's Office, 15602 Northwest Blvd., Suite H, Robstown, Texas, there being present and in attendance the following, to wit:

President	David Wishard
Vice President	John Fernan
Secretary/Treasurer	Janine Pruski (via teleconference)
Director	Jeff Holley
Director	Mike Olszewski
Director	Ron Hellberg
Director	Patrick Rueckert

Staff:	Office Manager	Kaylee Reed
	Legal Counsel	Charlie Zahn (via teleconference)

Board of Directors Members
Absent: None

Number of Members Present: None

CALL TO ORDER

1. A quorum being present, the meeting was called to order by the presiding officer, Mr. Wishard, pursuant to posted notice.

RECOGNITION OF GUESTS

2. Mr. Paul Pilarczyk with Hanson Engineering, Engineer for the Corporation.

RECEIVE CONFLICT OF INTEREST AFFIDAVITS

3. President David Wishard asked for Conflict-of-Interest Statements. No Conflict-of-Interest Statements were provided by any member of the Board of Directors.

PUBLIC COMMENT

4. No public comment was made.

MINUTES

5. Approval of the minutes.
 - a. Upon motion by Patrick Rueckert and a second by Jeff Holley, the Minutes of the March 19, 2024, Regular Meeting of the Board of Directors were unanimously approved by the Board of Directors.
 - b. Upon motion by Mike Olszewski and a second by Jeff Holley, the Minutes of the March 26, 2024, Special Meeting of the Board of Directors were unanimously approved by the Board of Directors.

UPDATE ON CURRENT LAKE LEVELS

6. The Board of Directors reviewed and discussed the current drought conditions and the RAWS Drought Contingency Plan. No action was taken.

UPDATE FROM RAWS ENGINEER, PAUL PILARCZYK

7. Mr. Paul Pilarczyk, the Corporation's engineer provided the following updates to the Board of Directors:
 - a. The deadline for RAWS to apply for the Lead and Copper Service Line Replacement (LSLR) loan issued by the Texas Water Development Board (TWDB) is May 15, 2024.
 - b. There are approximately 37 connections identified visually as galvanized that are required to be replaced. However, approx. 333 connections were identified as copper pipes that stand the potential to contain traces of lead.
 - c. For Hanson Professional Services, Inc to complete their portion of the LSLR application for the TWDB is approx. \$55,000.
 - d. For the RAWS office manager to complete the RAWS portion of the LSLR application for the TWDB is approx. 40 normal working hours. No additional expense to RAWS.
 - e. No action taken on approving the ultrasonic testing inspection of the elevated water tower by Dunham Engineering.
 - f. Final inspections have been completed by Dunham Engineering and reports will be emailed to the Directors.
 - g. Work is completed according to scope. Samples were done and passed. Both of RAWS's storage tanks are filled and back online.

DISCUSS AND TAKE ACTION TO RATIFY AD FOR ENGINEERING AND FINANCIAL ADVISOR

8. Upon motion by Patrick Rueckert and a second by David Wishard, the Board of Directors unanimously approved to ratify the actions of Hanson Professional Services, Inc in advertising for engineering and financial consulting for the LSLR project loan application with the TWDB.

UPDATE FROM RAWS ATTORNEY CHARLIE ZAHN

9. Charlie Zahn, the Corporation's legal counsel provided the following updates to the Board of Directors:
 - a. Assisted RAWS engineer on submitting advertisement for engineering and financial consulting for the LSLR project loan with the TWDB.
 - b. Completed correspondence with property owner at 16034 Northwest Blvd. pertaining to the condition of their driveway.
 - c. Completed filing paperwork with the county for the septic system at 5336 CR75 that was encroaching on the new elevated storage tank property which was capped by RAWS.

REVIEW, DISCUSS AND TAKE ACTION ON 2024 MEMBERSHIP MEETING

10. The Board of Directors discussed the 2024 membership meeting presentation. No action taken.

ADVISORY VOTE ON INITIATING CONTACT WITH VIKING INDUSTRIAL AND MAGUIRE

11. This item was not discussed.

DISCUSS AND TAKE ACTION ON APPROVING 2023 FINANCIAL AUDIT DRAFT

12. Upon motion by Mike Olszewski and a second by Ron Hellberg, the Board of Directors unanimously approved the 2023 financial audit draft prepared by Gowland, Morales and Smith, LLC.

REVIEW AND DISCUSS ASSIGNMENT OF DIRECTORS

13. The Board of Directors discussed the following recommendations of assignment of directors according to specific experiences/expertise:
- a. Janine – Financial standards and governance
 - b. Ron – standard operating procedures and operation compliance
 - c. Mike – Water system contracts and operations
 - d. Jeff – tank maintenance and inspection requirements
 - e. Patrick – technology. System security and office systems
 - f. John – Compilation of all projects with projected costs and timelines

OFFICE MANAGER UPDATE

14. Kaylee Reed, Office Manager, provided an update to the Board of Directors as follows:
- a. Kaylee Reed reviewed the bank account reconciliation with the Board of Directors.
 - b. Kaylee Reed advised the Board of Directors that the Corporation’s bank account balances are as follows:
 - i. Operating account \$239,220.84
 - ii. Construction account \$14,300
 - iii. Bond Reserve I \$206,705.76
 - iv. Bond Reserve II \$44,655.19
 - c. Kaylee Reed discussed actions taken regarding an illegal hookup from a property on FM 624

DISCUSS MARCH 2024 LTM REPORT

15. The Board of Directors reviewed the March 2024 LTM report.

DISCUSS MARCH 2024 DIRECTOR’S REPORT

16. The Board of Directors reviewed the March 2024 Director’s report.

DISCUSS FREQUENCY OF BOARD MEETINGS

17. The Board of Directors discussed board meetings frequency. No action was taken.

DIRECTOR COMMENTS

18. Mr. Wishard asked for comments from the Board of Directors.

ADJOURN

19. As there was no further business to come before the Board of Directors, a motion was made by Ron Hellberg with a second by Jeff Holley to adjourn.

RIVER ACRES WATER SUPPLY CORPORATION

By  _____
David Wishard, its President

ATTEST:



Janine Pruski, its Secretary